

**INTERAGENCY INTERNAL AUDIT AUTHORITY**  
**AGENDA**  
**WINCHESTER HALL**  
**VIRTUAL MEETING**  
**12 E. CHURCH STREET, FREDERICK, MD 21701**  
**WEDNESDAY, JANUARY 20, 2021**  
**8:00 A.M.**

**THE PUBLIC MAY ACCESS THE MEETING, TO LISTEN ONLY, BY CALLING (855) 925-2801 AND  
USING THE PASSCODE 9813**

1. Approval of Agenda
  - 1a. Agenda for Wednesday, January 20, 2021
2. Approval of Minutes – December 2, 2020
  - 2a. Open Session Meeting
  - 2b. Voting Record (12/2/20)
3. Status of Assignments
  - 3a. IA Status Report
  - 3b. CLA Monthly Status Reports (discussion of TO #20-04 FCG Receipts Transactions; discussion of TO #20-06 FCG COVID-19 Related Grants; discussion of TO #21-02 FCG Financial Transactions; discussion of TO #21-03 FCPS Financial Transactions; discussion of TO #21-04 FCC Financial Transactions)
  - 3c. SC&H Monthly Status Reports (discussion of TO #20-03 FCPS Timesheet Controls; discussion of TO #21-05 FCG Network Security; approval of TO #21-06 FCPS Network Security; approval of TO #21-07 FCC Network Security; DRAFT Rpt. #21-01 FCG VDFRS Matrix Funding)
  - 3d. Special Projects and Other Work (approval of Admin. Leave Memo)
  - 3e. Audit Recommendations Log and Follow Ups
4. Risk Assessments
5. Hotline
  - 5a. FCG – 0
  - 5b. FCC - 0
  - 5c. FCPS - 1
6. Other Business/New Business
  - 6a. Annual Report
  - 6b. 2021 Calendar Updates
  - 6c. Audit Manual Update

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.

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7. Closed Session

A closed session will be held at the end of the meeting in accordance with:

- Maryland Annotated Code Government Article §3-305 (b)(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.”

Topic: fraud hotline matters

**NEXT MEETING FEBRUARY 17, 2021 AT 8:00AM  
VIEWED LIVE THROUGH WEBEX/PUBLIC INPUT WITH NUMBER. PLEASE REFER TO THE  
INTERNAL AUDIT WEBSITE FOR UP TO DATE INFORMATION ON OUR UPCOMING IIAA  
MEETINGS.**

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